

Erasmus Policy Statement (EPS)

STRATEGIC MEASURES:

- We have carried out an Erasmus mobility planning in our institution.
- ESAD Erasmus coordinator has attended the 1st. Erasmus Grants Management Seminar (Valladolid) and two Erasmus National Agency meetings in 2006.
- We have signed three bilateral agreements.
- We will get in touch with sponsoring financial organizations.
- We are organizing a full reception plan for incoming students.
- We have adopted an equivalent ECTS official approval system.

OBJECTIVES:

1. Obtaining the extended Erasmus University Charter in 2007.
2. Complying with the basic principles of Erasmus mobility.
3. Starting the students and teachers mobility with Universities and European Higher Education Centres from five countries during the academic year 2008 /09.
4. Carrying out an external and incoming mobility of five students and five teachers during the academic year 2007/08
5. Starting the ECTS in our institution in the academic year 2009/10.
6. Starting combined mobilities in the academic year 2008/2009.
7. Doubling the number of mobilities to 10 in two years, keeping the exchanges quality.
8. Carrying out long-life learning intensive programs in collaboration with other European institutions in 2009/2010.
9. Engaging all our teachers to take part in the mobility program within five years.
10. Guaranteeing that 30% of our students take part in any kind of long- life learning mobility program during their grade or post grade studies in our institution within six years.
11. Starting postgraduate mobility programs according to Leonard program for the academic year 2008/2009.

PRIORITIES:

1. Integrating our institution in the Erasmus European network of Universities and Higher Education Centres through the mobility actions within the long-life learning program.
2. Establishing ECTS in the academic year 2009/2010.
3. Carrying out a quality mobility, significant as regards our number of students to become a point of reference within the Erasmus mobility program for other Art Colleges and Higher Education Centre.

SPECIFIC ACTIONS:

- We are adopting new measures as regards our information policy, such as the updating and inclusion of our curricula in our webpage.
- We will include our EPS and Erasmus activities in our webpage.
- We have carried out an information campaign about the program, the Charter and the Erasmus policy in our institution.
- Every student has the same rights and duties as it is specified in our institution regulation.
- Students from different countries are registered in our institution and we assist to a total integration free from xenophobic and racial gestures.
- A new building with no architectonic hindrances will be inaugurated in 2009.
- The Malaga Drama School collaborates with disabled people associations.

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Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreement are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement period as well as its recognition in the curriculum.

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MEASURES TO GUARANTEE THE PLACEMENT QUALITY:

- A reception and accommodation plan programming.

- The Erasmus informative guide publication.

- Weekly interviews to the Erasmus coordinator.

- Spanish course 4days/week.

- Management program.

WORKING PROGRAM:

October 2006 - March 2007: Bilateral agreements firm. EPS elaboration. Erasmus program presentation.

February 2007: Erasmus Charter application. Grants convocation. Languages test inscription.

March 2007: Languages test carrying out. Commission resolution. Mobility prevision sending to the National

Agency.

April-Sept.2007: Mobility previous managements:

1. Carrying out the grant holder obligation.

2. Compiling the personal, academic and bank details.

3. Signing the agreement between the institution and the student. The grant account must be specified .

4. Make the learning agreement .

June 2007: Grants transference.

Sept.2007-May 2008: Placement managements:

1. Compiling the grant holder credentials.

2. Confirming the student placement.

3. Make changes to original purpose of study program/learning agreement.

4. A possible extension approval.

5. Medical documents management.

February-June 2008: Managements by the end of the placement. Repeating the mobility cycle.

1. Placement confirmation.

2. Records transcript.

3. Learning abroad recognition.

4. Evaluating students and teachers reports. Questionnaires to evaluate the Erasmus activity quality:

Details. Period. Information. Reception. Lodging and services. Academic recognition. Language. Expenses.

Evaluation.

The Erasmus program will be integrated in the International Relations Department programming and it will be a

major objective for the 2007/2008 ESAD Centre Planning.

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E1

ERASMUS

University Charter

2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;

No university fees for tuition, registration, examinations, access to laboratory and library facilities are to

be charged to in-coming Erasmus students

-

Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

•

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures

-

- to ensure equal academic treatment and services to home and Erasmus students

- to support the integration of visiting Erasmus students in the Institution's activities to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abro

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- to facilitate and acknowledge Erasmus teaching activities

- to promote and give visibility to the activities supported by the Erasmus programme

- to publicise this Charter and the related Erasmus Policy Statement of the Institution

- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

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E2

ERASMUS

Extended University Charter

2007/2008 - 2013/2014

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No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students

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- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.
- to ensure the highest quality in the organisation of student placements.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.